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NFIB's Young Entrepreneur Foundation Small Business Scavenger Hunt

Take Our Daughters
& Sons to Work®

These are suggested tasks for your group to complete or perform inside the small business. You should always make sure to adhere to any rules of the facility and maintain courtesy towards customers and employees of the business. Ask for permission from an employee if the item is not easily accessible. For each item, get a signature from the employee, or take a picture (using your phone or a camera) to show that you completed the task. Good luck!

1. The first dollar that the Business ever made
2. A picture of the original owner of the Business
3. Job Safety and Health Protection Poster
4. Fair Labor Standards Act Poster
5. A Business card
6. The Business name and logo sign
7. Proof of Americans with Disabilities Act compliance
8. Employer Identification Number (EIN)
9. Business license
10. Marketing material for the Business
11. Employee timesheets or time clock
12. Business' annual budget
13. Business plan
14. Employee amenities (water, coffee, etc.)
15. Credit card machine or cash register
16. Example of customer contract
17. Example of keeping employees safe
18. Example of the product or service the business sells
19. Picture of all employees present that day
20. Customer feedback source (card, email address, form, etc.)

After the scavenger hunt, discuss why these items are important to all small businesses.